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The Chair and Members of Cabinet

5 December 2022

Dear Councillor,

Please attend a meeting of the CABINET to be held on TUESDAY, 13 DECEMBER 2022 at 10.30 am in Committee Room 1, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 8)

To approve as a correct record the Minutes of the Cabinet meeting held on 29 November, 2022.

4. Forward Plan

Please follow the link below to view the latest Forward Plan.

[Forward Plan](#)

Items Recommended to Cabinet via Cabinet Members

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

Telephone: 01246 345 345, Text: 07960 910 264, Email: [info@chesterfield.gov.uk](mailto:info@chesterfield.gov.uk)

[www.chesterfield.gov.uk](http://www.chesterfield.gov.uk)

Deputy Leader

5. New Energy Supplier (Pages 9 - 14)

Cabinet Member for Health and Wellbeing

6. Playing Pitches Fees and Charges 2023/24 (Pages 15 - 22)
7. Environmental Health Fees and Charges 2023/24 (Pages 23 - 42)

Cabinet Member for Town Centres and Visitor Economy and Cabinet Member for Health and Wellbeing

8. Safer Streets initiative - benefits and efficiencies (Pages 43 - 54)
9. Exclusion of the Public

To move “That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972.”

**Part 2 (Non Public Information)**

Cabinet Member for Economic Growth

10. Tapton House - offers for consideration and approval (Pages 55 - 86)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'D. Smith', written in a cursive style.

Head of Regulatory Law and Monitoring Officer

## CABINET

Tuesday, 29th November, 2022

Present:-

Councillor P Gilby (Chair)

Councillors Holmes  
J Innes  
P Innes  
Ludlow

Councillors Mannion-Brunt  
Sarvent  
Serjeant

Non-voting Members P Innes

\*Matters dealt with under the Delegation Scheme

52 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

53 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors D Collins and Blank.

54 **MINUTES**

**RESOLVED –**

That the minutes of the meeting of Cabinet held on 1 November 2022 be approved as a correct record and signed by the Chair.

55 **FORWARD PLAN**

The Forward Plan for the four month period December, 2022 to March, 2023 was reported for information.

**\*RESOLVED –**

That the Forward Plan be noted.

**56** **COUNCIL PLAN DELIVERY PLAN 2022/23 QUARTER 2**  
**MONITORING**

The Executive Director presented a report on the progress made as at the end of the second quarter of the Council Plan delivery plan for 2022/23.

Appendix 1 of the officer's report showed the progress made against the 36 performance milestones being tracked during 2022/23. Solid progress was evidenced in relation to 88% of the milestones; most were already completed while others were expected to be completed during 2022/23. Progress against 9% of the milestones was rated as amber with just 1 milestone not expected to be completed during 2022/23 due to a lack of response to a tender process.

A further 20 performance measures were being tracked on a quarterly basis and positive progress was evidenced in respect of 16 or 80% of these measures.

It was reported that several of the milestones were also critical to delivery of the medium-term financial plan and ensuring the council's ongoing financial sustainability.

The Delivery Plan for 2022/23 would be the final delivery plan of the current four year Council Plan cycle, 2019 – 2023.

**\*RESOLVED -**

1. That members note the significant achievements against the priority areas within the Council Plan Delivery Plan.
2. That the Corporate Management Team leads for all amber rated milestones meet with relevant key officers to develop improvement strategies to support further progress in quarters 3 and 4.

**REASON FOR DECISIONS**

To progress delivery of the Council Plan 2019 - 2023 and maximise positive outputs and outcomes for our communities.

**57 GENERAL FUND BUDGET MONITORING QUARTER 2 2022/23**

The Service Director - Finance presented a report to provide Cabinet with an assessment of the Council's General Fund Revenue Account outturn position for the financial year 2022/23 based on activity to the end of period 6 (September 2022) and an early look at the emerging medium-term financial position. This was to meet the requirement in the Financial Procedure Rules to provide Council with regular updates on the Council's financial position.

The budget for the financial year 2022/23 was produced against the backdrop of the ongoing Covid-19 pandemic and some of the medium and long-term effects of the pandemic relating to the demand for Council services were difficult to project. The budget assumed that income from fees and charges would return to pre-Covid levels from 2022/23 except for Sports Centre income which was anticipated would take one year longer to recover.

In the months since the Medium-Term Financial Plan (MTFP) was approved, the national fiscal and economic situation had changed dramatically and a number of in-year spending pressures had emerged.

Table 1 in the officer's report included a summary of the key variances for the financial year 2022/23.

The Council was committed to delivering services within the approved budget and the Corporate Leadership Team (CLT) had been working with budget holders to agree clear, robust, and immediate measures to address the adverse forecast.

Measures had included a line-by-line review of budgets, removal of all non-essential spending, a more rigorous approach to vacancy control, and maximising the use of grant funding and other funding sources. These measures, most of which were one off, would not impact on service delivery and had reduced the original forecast overspend to a more manageable in-year position.

Whilst there was an expectation that the Council would need to utilise a proportion of the Budget Risk Reserve to achieve a balanced outturn budget position for the financial year 2022/23, this would only be defrayed after close monitoring and identification of further mitigations. CLT and budget holders would continue to work with Cabinet Members towards delivering a balanced budget.

The Council's provisional settlement for 2023/24 was now expected on or before 21 December 2022. This would be reported to Cabinet in January along with the draft MTFP, which would confirm funding levels, pressures, and updated assumptions for the period 2023/24 through 2026/27. The report would also set out the Council's budget strategy and set out draft proposals to ensure a balanced budget could be set for 2023/24. The final MTFP would be considered at full Council on 22 February 2023.

#### **\*RESOLVED –**

1. That the position of the General Fund Revenue Account at the close of period 6 of the financial year 2022/23 be noted.
2. That the strategy for achieving a balanced budget outturn position for the financial year 2022/23 be supported.
3. That the emerging Medium-Term Financial Forecast beginning with the financial year 2023/24 be noted.

#### **REASONS FOR DECISIONS**

1. This periodic monitoring report summarises the current assessment of the Council's forecast outturn and set out the active management mitigations to be progressed to balance the 2022/23 budget. It also provides a robust basis for medium term financial planning.
2. This is the second monitoring report for the 2022/23 financial year and comes at a time when the Council is experiencing financial pressures due to the current economic situation, the scale of the in-year pay award, cost inflation and the ongoing impact of the Covid-19 pandemic.

58 **DERBYSHIRE HOMELESSNESS AND ROUGH SLEEPING STRATEGY 2022-27**

The Housing Options Manager presented a report seeking Cabinet support for Chesterfield Borough Council to adopt the Derbyshire Homelessness and Rough Sleeping Strategy 2022-27.

The Council had adopted the current North Derbyshire Rough Sleeping Strategy 2021-23 in June 2021. The Strategy had been developed to manage the impacts of the Covid-19 Pandemic and had accelerated partnership working across the County, to include delivery of a multitude of services to protect rough sleepers from harm.

The knowledge and experience gained had been incorporated into the development of the new Strategy. Advice had also been sought from HomelessLink, a specialist homelessness consultancy and support agency.

There had been a considerable increase in demand for homelessness services, which were attributed to the legacy impacts of the pandemic, increases in the number of repossessions / evictions as a result of, cost of living pressures, notable changes in the complexity of each case and severe limitations on the availability of suitable alternative accommodation.

The Derbyshire Homelessness and Rough Sleeping Strategy 2022-27 was attached as Appendix 1 to the officer's report.

The strategy included four clear priorities:

- Make homelessness everyone's responsibility through a system-wide approach
- Prevent homelessness and respond through early intervention and personalised solutions
- End rough sleeping and repeat homelessness

- Develop sustainable supported and settled housing solutions

**\*RESOLVED –**

That the Council adopt the Derbyshire Homelessness and Rough Sleeping Strategy 2022-27.

**REASONS FOR DECISION**

1. Approval of the Derbyshire Homelessness and Rough Sleeping Strategy 2022-27 will ensure that the Council continues to deliver prevention, intervention and recovery to ensure people at risk of, or experiencing homelessness and rough sleeping can access effective services and support.
2. By adopting this strategy, the Council will be able to meet the continuing challenges ahead including meeting the needs of those with multiple and complex needs, and the increases in the cost of living.
3. It is a legal requirement to have an agreed and published homelessness and rough sleeping strategy.



For publication

## To procure a new energy supplier from 01/04/2023 (EG400)

<b>Meeting:</b>	Cabinet
<b>Date:</b>	13 December 2022
<b>Cabinet portfolio:</b>	Deputy leader
<b>Directorate:</b>	Finance and Economic Growth
<b>For publication</b>	

### 1.0 Purpose of the report

1.1 To appoint a new energy supplier/contract to the council.

### 2.0 Recommendations

2.1 That Cabinet delegate approval to the Service Director - Finance, in consultation with the Service Director for Economic Growth and the Deputy Leader, to carry out the procurement and award of a new energy contract to commence on 01/04/2023.

### 3.0 Reason for recommendations

3.1 The entering of a contract with a value above £100,000 is an Executive function of the Cabinet.

3.2 The procurement of Energy is currently highly variable, with daily market price and supplier fluctuations. Best value for money will be achieved for the Council through being able to make an immediate decision on the tender price offered on the day. It is considered very unlikely that in the current situation a price could be offered and held for the time it would take to make the appropriate representations to Cabinet. An officer delegation is considered the most effective way to secure the best contract available at the time.

### 4.0 Report details

4.1 The current supplier is N Power Ltd for electricity and SEFE Energy Ltd for Gas. This is for both the HRA stock, where CBC pays utility costs and all non-housing properties.

4.2 The contracts for electricity and gas started 01/04/2020 and terminates 31/03/2023.

4.3 The rates under the current contract are very favourable and will not be achievable on the next contract given the current market conditions. Electricity

rates vary between 11ppkw and 13ppkw and gas 2.1ppkw to 3.9ppkw depending on the site usage.

- 4.4 By comparison, the government cap [intervention] rates are for electricity 34ppkw in the domestic market and 21.1ppkw in the commercial sector. For gas, the figures are 10.3ppkw in the domestic market and 7.5ppkw in the commercial sector. The market rates are highly variable and up to double these rates.
- 4.5 As the current contract expires in almost 4 months' time and the market continues to fluctuate significantly, current prices are not always a clear indication of the future prices. Market conditions including some over supply due to mild weather and market "demand" restraint of consumption has had a dampening effect and this has been driving prices down in the short term.
- 4.6 The annual spend on gas for the General Fund and HRA sheltered accommodation is around £300k and £720k for electricity on the general fund. Other areas of spend are more complicated to illustrate due to third party payments and some shared accounts.
- 4.7 The new contract duration will still allow for any government intervention rates that might be brought in beyond 01/04/2023. The new contract will also facilitate any disposal of assets, without the terms of the agreed rates being affected. It is currently anticipated that the duration of a contract is likely to be 2-3 years or possibly 2 years with an option to extend for 1 year. This will be subject to the advice of the energy broker.
- 4.8 The current suppliers are via Countess of Cheshire Framework - Gas Framework current expires 31st March 2023. A new gas framework is now in place – this is with Corona Energy for gas supply – Inspired (the broker and framework manager) have just let this. This will be our initial consideration, but we will look at other frameworks and seek the best position for CBC.
- 4.9 The Electricity framework does not expire until 31st March 2024 – Our options are to go for a further year with N Power until the new Framework is ready and negotiate costs for a further 12 months, seek another framework with a different supplier or look to negotiate a be-spoke contract with N Power. This will ensure we retain maximum flexibility in seeking a new contract to keep all options open. Advice will be provided by our broker.
- 4.10 It is anticipated that a new contract will be arranged in the early part of 2023, though there will continue to be close dialogue with the broker, seeking their advice on the most appropriate time to act. As a result, Cabinet are recommended to delegate approval to the Service Director – Finance, in consultation with the Cabinet Member for Economic Growth, to carry out the procurement and award of a new energy contract to commence on 01/04/2023.

## **5.0 Alternative options**

- 5.1 The default at the end of the contract is that we will be on out of contract rates/deemed tariffs which currently run between 50ppkwh and 70ppkw and

large standing charges depending on the supplier and their market position, this would leave us massively exposed.

- 5.2 The alternative options for a provider will be considered in the advice from inspired, in terms of contract type and duration. The alternative of doing nothing at the end of the current contract is set out above in 5.1

## **6.0 Implications for consideration – Financial and value for money**

- 6.1 We will seek the best value with a cost certainty blend for the council and that will be factored in by the Director of Finance within the MTFP. The cost pressures of energy are already reported in the financial reporting processes of the council.

## **7.0 Implications for consideration – Legal**

- 7.1 There are no legal issues per se in the recommendations of this paper.
- 7.2 The procurement of services at this level is, as stated, an Executive function of the Cabinet and due to the timing required to obtain the best consideration, a delegation to a Director is the logical proposal.
- 7.3 The procurement of supplies and services is controlled by legalisation, and this will comply with our statutory obligations.

## **8.0 Implications for consideration – Human resources**

- 8.1 None from this paper.

## **9.0 Implications for consideration – Council plan**

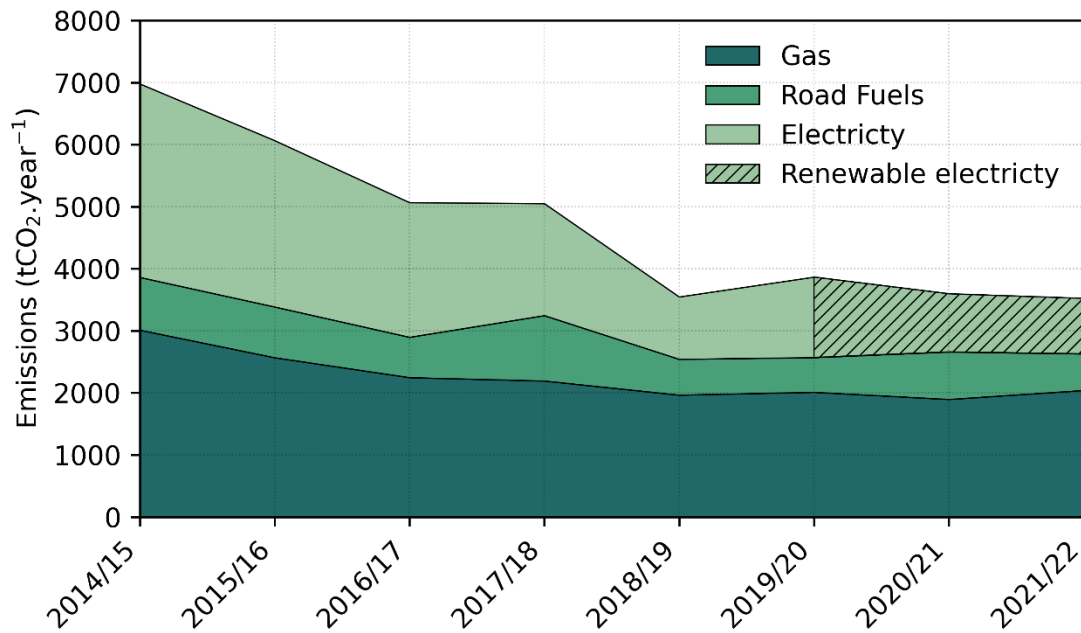
- 9.1 This paper will have no direct impact on the council commitments under the council plan. However, it will strive to provide a green energy supplier and meet the councils' commitments for value for money.

## **10.0 Implications for consideration – Climate change**

- 10.1 Since 2019 when CBC declared a climate emergency our emissions as an organisation have substantially decreased. This is primarily due to the purchase of Renewable Energy Guarantees of Origin (REGO) certificates.
- 10.2 REGOs are a method of ensuring that consumers are using green electricity. Instead of connecting directly to a renewable source, we take electricity from the grid that is the net result of lots of generation methods (including nuclear and fossil fuels). To show that we are purchasing renewable electricity we also purchase a REGO from the producer to show that they have added an equal amount of green electricity to the grid that we have used. Essentially the grid decouples supply and demand for electricity, and REGO certificates are a method to re-link them without a physical connection.

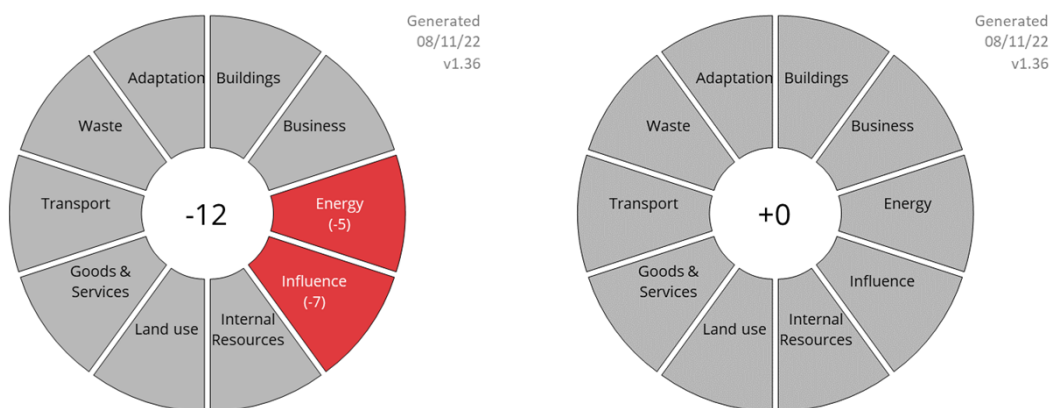
10.3 Purchasing REGOs has been the primary method of decarbonisation implemented by CBC since 2019 and has had a substantial impact on our reportable emissions (the shaded area on the graph below)

10.4



10.5 Reversal of the decision to buy green electricity would result in a 34% increase council reportable emissions. This is shown on the left CCIA infographic. The current position is shown on the right infographic – since we already use a green electricity supply no changes are likely.

10.6



Chesterfield Borough Council has committed to being a carbon neutral organisation by 2030 (7 years and 1 months away).

Chesterfield Borough Council has committed to being a carbon neutral organisation by 2030 (7 years and 1 months away).

### 11.0 Implications for consideration – Equality and diversity

11.1 There are no EIA impacts from the procurement of our energy supplier.

### 12.0 Implications for consideration – Risk management

## 12.1

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
No new energy supplier and contract	High	Low	This cabinet decision gives authority to procure a new supplier and contract	High	Low
Failure to seek best contract available at the time by maximin delegation flexibility	High	Medium	The recommendation allows for a market wide procurement	High	Low

### Decision information

<b>Key decision number</b>	
<b>Wards affected</b>	<b>All</b>

### Document information

<b>Report author</b>	
Steven Caplan Interim Service Director of Property.	
<b>Background documents</b>	
N/A	
<b>Appendices to the report</b>	
Appendix 1	n/a
Appendix 2	n/a

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## For publication

### Outdoor Leisure Activities - Fees and Charges for 2023/24

<b>Meeting:</b>	Cabinet
<b>Date:</b>	13 December 2022
<b>Cabinet portfolio:</b>	Health and Wellbeing
<b>Directorate:</b>	Leisure, Culture and Community Wellbeing
<b>For publication</b>	

#### **1.0 Purpose of the report**

1.1 To set the fees and charges for outdoor leisure activities from 1 April 2023.

#### **2.0 Recommendations**

2.1 To approve the proposed fees and charges for outdoor leisure activities as set out in Appendix 1, from 1 April 2023.

2.2 To delegate authority to the Service Director – Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to set the fees and charges for the new facilities for tennis when they become available.

2.3 To delegate authority to the Service Director – Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to set the fees and charges when the new lease agreement for Queens Park Pavilion and cricket pitch is completed.

#### **3.0 Reason for recommendations**

3.1 To comply with the Council’s Budget Strategy for recovering fees and charges to contribute to the costs of service delivery.

#### **4.0 Report details**

##### **Approach to setting fees and charges**

4.1 In accordance with the Medium-Term Financial Strategy, fees and charges

are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.

4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges. The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Councils strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and demand within the services and the Councils overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:

- Increases in energy costs
- Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
- NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
- Any specific service issues around cost increases or service usage

### **Service specific context**

4.3 The Council provides a variety of facilities and services that contribute to promoting positive and healthy lifestyles and improving the quality of life for residents. This report details the suggested charges the council should apply to make use of these facilities.

### **Football Pitches**

4.4 The operational cost of maintaining one football pitch in 23/24 - which includes, pre-season renovation, mowing, verti-draining and pitch marking will be as follows:

- Adult - £7,100
- Junior -£5,900
- Youth £3,800
- Mini -£2,700

4.4 There are currently 33 football teams using the council grass pitch facilities. It should be noted that where a facility has no bookings it is not maintained to prevent incurring additional pressures for the service. To help contextualise the proposed fees for 2023/24, for an adult team playing in a league of 10, and assuming 3 substitutes per team the cost per home match, per player would equal £5.67 with no changing facilities and £7.81 with changing facilities. If the club also competed in cup competitions the price per player per match would decrease accordingly given the increased number of games played.



- 4.5 The suggested increase still represents an average 77% subsidy to the football teams on the true cost of pitch maintenance. This subsidy is a reflection of the council's commitment to improve quality of life for residents as set out in the council plan. Given that the level of use from individual teams remains consistent it is recommended that the fees for football pitches are increased as set out in Appendix 1.

### **Miniature Railway**

- 4.6 The price of a ticket for the miniature train in Queens Park has been held for the last 3 years. During the summer of 2022 the operation of the train was overhauled. A new driver was appointed and running dates and times were updated. The cost to operate the train per annum is currently circa £12,000. The projected income for the current financial year is £14,000. It is recommended that the price is raised by 50p per ticket for 2023/24. This will provide a projected income of £17,500 which will help cover the increased cost of running the train and ensure funds are available for servicing and repairs to maintain service delivery.

### **Catering concessions**

- 4.7 There are lease agreements in place for permanent/semi-permanent concessions for example the location of an ice cream van in Queens Park. These recommended charges relate to the siting of concessions for one off events. The suggested fees are shown in Appendix 1.

### **Permits for Metal detecting and commercial fitness activities**

- 4.8 In the last year the council has issued 15 detectorist permits and 2 fitness instructor permits. The suggested fees are shown in Appendix 1.

### **Bowling**

- 4.9 Work continues with the bowling clubs to assist them in becoming more self-sufficient and reduce the maintenance burden undertaken by the council. Consequently, there is no recommendation to make any adjustments to the lease arrangements currently in place.

### **Cricket**

- 4.10 A lease agreement is under negotiation with Chesterfield Cricket Club for use of the pitch and pavilion at Queens Park. It is recommended that the decision on fees and charges for this facility be delegated to the Service Director – Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing. Brearley Park, casual use fees are shown in Appendix 1.

- 4.11 It should be noted that we are actively seeking to secure lease agreements, where possible, with sports clubs to help support reducing subsidy on these activities. 2023/24 will continue to see a review of current leases and arrangements to ensure value for money and a consistent approach is achieved.

### **Tennis**

- 4.12 Due to the poor condition of the tennis courts at Queens Park the tennis club have been relocated to a new facility at Parkside School. During 2022/3 work continues with the Lawn Tennis Association which will result in improved provision across the borough. Consequently, there are no recommendations for fees for tennis included this year.
- 4.13 It is requested that when the new facilities become available the decision on fees and charges be delegated to the Service Director – Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing. This will enable us to develop income from any new facilities when they come online and allow us to harmonise the fees for existing facilities at the same time.

### **Single Events**

- 4.14 From time-to-time event organisers wish to make a major booking and there needs to be the flexibility to negotiate to be competitive and to attract bookings that will increase income to the Council. Considering this the service will continue with its pricing strategy to negotiate the best price with organisers as referenced in Appendix 1.

## **5.0 Alternative options**

- 5.1 Members could decide not to increase fees and charges. However, this would increase current subsidy levels.
- 5.2 A larger increase could be applied to fees; however, this may result in services being non-competitive or unaffordable and as a result demand significantly drops.

## **6.0 Implications for consideration – Financial and value for money**

- 6.1 The Provisional income target from fees and charges for 2022/3 was £88,500. The revised outturn figure from fees and charges in 2022/3 is £92,000
- 6.2 The provisional income target for 2023/4 if these increases are approved will be £101,000.

6.3 The above recommendations reflect the pressures upon the service in terms of cost, balanced against the wider considerations across health and wellbeing as set out in the Council plan.

## 7.0 Implications for consideration – Legal

7.1 There are no specific legal implications resulting from the recommendations within this report.

## 8.0 Implications for consideration – Human resources

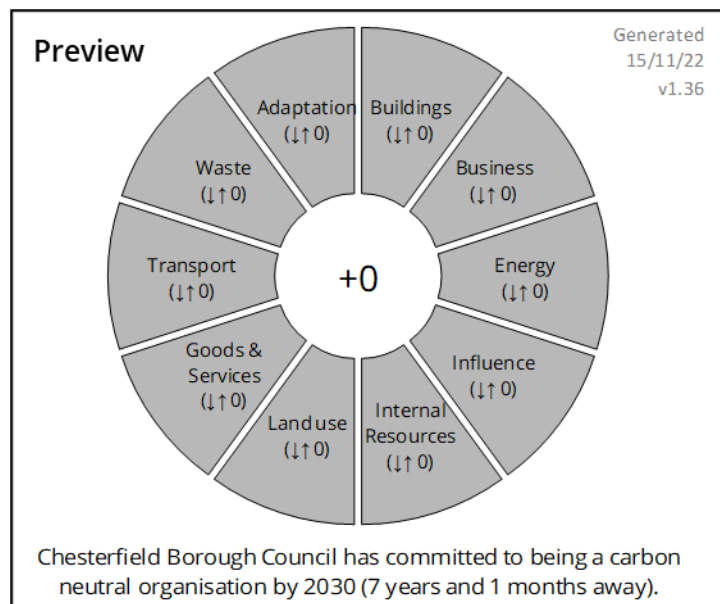
8.1 There are no HR implications arising from these proposals.

## 9.0 Implications for consideration – Council plan

9.1 Outdoor activities positively contribute to the health and wellbeing of the borough’s residents and visitors and as a result directly support the Council Plan priority of Improving quality of life for local people. The fees and charges recommended within this report ensure that access to activities remain affordable.

## 10.0 Implications for consideration – Climate change

10.1 A climate change impact assessment has been undertaken and there is no negative impact.



## 11.0 Implications for consideration – Equality and diversity

11.1 A preliminary equality impact assessment has been undertaken and as a result of this it has been identified that there is no disproportionate impact for protected groups.

## 12.0 Implications for consideration – Risk management

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Below expected take up of services.	high	low	Benchmarking against other council to ensure that fees are competitive	high	low
Users choosing to use alternative facilities	high	medium	Ensuring facilities are well maintained and represent value for money	high	low

### Decision information

<b>Key decision number</b>	1118
<b>Wards affected</b>	<b>All</b>

### Document information

<b>Report author</b>	
<b>Shirley Hallam Head of Environmental and Streetscene Services.</b>	
<b>Background documents</b>	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
<b>Appendices to the report</b>	
Appendix 1	Outdoor Leisure Fees and Charges 2023/4

## OUTDOOR RECREATION FEES & CHARGES

	<u>Existing</u>	<u>Proposed 2023/24</u>
	<u>£</u>	<u>£</u>
<b><u>FOOTBALL</u></b>		
<b>PITCHES</b> (per season per team including posts & marking)		
Adult - Full Size	£650	£715
Adult - Full Size (Holmebrook Valley Park)	£775	£855
Junior - Full Size	£555	£615
Junior - Full Size (Holmebrook Valley Park)	£655	£720
9 v 9 Pitch	£470	£520
9 v 9 Pitch (Holmebrook Valley Park)	£550	£605
Mini-Soccer	£295	£325
mini-Soccer (Holmebrook Valley Park)	£330	£365

<b>CHANGING ACCOMODATION</b> (per team per season)		
Adults - Purpose built changing rooms with showers & toilets	£245	£270
Juniors - Purpose built changing rooms with showers & toilets	£130	£145
Adults - Changing rooms with hand wash basin & toilets	£150	£165
Juniors - Changing rooms with hand wash basin & toilets	£80	£90
Adults - Changing rooms with no facilities	£130	£145
Juniors - Changing rooms with no facilities	£65	£75
<b>OCCASIONAL MATCHES</b>		
With changing accomodation	£80	£90
Without changing accomodation	£60	£70

### **CRICKET**

<b>WICKET</b> (per season per team)		
Brearley Park	£670	£740
Queens Park	A new lease arrangement is being agreed to be in place for the start of the new financial year.	
<b>OCCASIONAL MATCHES</b>		
Adults - With changing accomodation	£105	£115
Juniors - With changing accomodation	£685	£755
Adults - Without changing accomodation	£75	£85
Juniors - Without changing accomodation	£50	£55

### **TENNIS**

Adult - Casual court booking per hour	currently not provided. project for new facilities underdevelopment	
Concessionary - Casual court booking per hour	currently not provided. project for new facilities underdevelopment	

### **MINIATURE RAILWAY**

Per person	£2	£2.50
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### **RECREATION GROUNDS**

Hire per day	£295	£325
Club Hire of a designated area up to 3 hours	£25	£30
Catering rights per mobile unit / stall	£100	£110

### **COMMUNITY ROOM HIRE** (Country Parks)

Monday - Friday (up to 2 hours)	£30	£35
Additional hourly rate	£15	£20
Weekends & Bank Holiday by negotiation		

## **POOLSBROOK COUNTRY PARK**

## **PERMITS**

Use of metal detector at designated sites per annum	£30	£35
Commercial fitness coach at designated sites per annum	£110	£120

## **EASTWOOD PARK**

### **M.U.G.A.**

Netball - per match *	£25	£30
Walking football - per session	£20	£25
Petanque - season	£125	£140

\* Evening fixtures incurring security and flood light expenditure

## **EVENTS IN GENERAL**

Friends of groups events		
Sponsored walks / bike rides / picnic		
Community event (fun day, awareness days)	£30	£35
Charity event	£85	£95
Commercial Events (Up to 500 attendees)	£1,000	£1,000
Commercial Events (Over 500 attendees)	By negotiation	By negotiation

## **FUNFAIRS**

Queen's Park - early may, spring bank and august bank	£1,860	£2,045
Eastwood Park	£1,375	£1,515
Other park	£725	£800
Stand Road fireworks	£2,275	£2,505

## **CIRCUS**

Stand Road / Queen's Park - up to 1 week	£2,600	£2,860
Stand Road / Queen's Park - over 1 week	£4,500	£4,950
Smaller Circus on other sites- up to 1 week	£1,000	£1,100
Smaller Circus on other sites- over 1 week	£1,500	£1,650
Ground Bond	£500	£500

## For publication

### Environmental Health Fees and Charges report – April 2023 to March 2024

<b>Meeting:</b>	Cabinet
<b>Date:</b>	13 <sup>th</sup> December 2022
<b>Cabinet portfolio:</b>	Health and Wellbeing
<b>Directorate:</b>	Health and Wellbeing – Environmental Health

#### 1.0 **Purpose of report**

- 1.1 To ask Members to approve the proposed fees and charges for the period 2023/24, that relate to various environmental health functions, as detailed in Appendix 1.

#### 2.0 **Recommendations**

- 2.1 That Members approve the proposed fees and charges related to environmental health functions, including concessionary rates (where applicable), as detailed in Appendix 1, with effect from 1st April 2023.
- 2.2 That Members approve the proposed fees and charges related to fixed penalty notices, including discounted early payment rates (where applicable), as detailed in Appendix 5, with effect from 1st April 2023.
- 2.3 That the Senior Environmental Health Officer continues to have discretion to offer an alternative enforcement option for fly-tipping offences instead of issuing a fixed penalty notice.

#### 3.0 **Reason for recommendations**

- 3.1 In accordance with the Council's Financial Regulations, it is necessary for all fees and charges to be reviewed annually.
- 3.2 Retaining the ability for the senior health and safety officer to have discretion over fly-tipping enforcement enables a more flexible and proportionate response.

#### 4.0 **Report details**

#### **Approach to setting fees and charges**

- 4.1 In accordance with the Medium-Term Financial Strategy, fees and charges are required to be reviewed on an annual basis to ensure that the cost of providing the service is recovered.
- 4.2 The Medium-Term Financial Plan is constructed on the basis that additional income will be generated from fees and charges. The process being followed for the review of income to be realised includes an assessment of each fee to identify how it meets the Councils strategic purposes and the level of increase that is proposed as well as taking account of present economic conditions. The fees have been based on a robust estimate of the impact of cost increases and demand within the services and the Councils overall financial position. This includes assessing the affordability of any of these increases to our residents and customers. Cost pressures and changes in demand include:
- Increases in energy costs
  - Inflationary increases (October CPI 11.1%) resulting in increases in supplier costs and materials
  - NJC Pay Claim for 2022-23 which has resulted in a higher than budgeted for pay increase for staff and a higher than anticipated budget for the 2023-24 Pay Claim
  - Any specific service issues around cost increases or service usage

### **Environmental Permitting**

- 4.3 The Pollution Prevention and Control Regime (PPC), (or Permitting Regime) is a statutory process for controlling pollution from certain industrial activities such as foundries, petrol stations, dry cleaners, concrete batching plants and vehicle re-sprayers.
- 4.4 After an Environmental Permit has been issued, each operator is required to pay Chesterfield Borough Council an annual charge (subsistence fee) to cover administration and inspection fees. DEFRA are responsible for setting all fees and charges and whilst these are reviewed on an annual basis, the Council cannot deviate from the set statutory fees.
- 4.5 The current fees are available in Appendix 2. A list of premises (from the public register) and the corresponding annual subsistence fee is listed in Appendix 3.

### **Dog Control**

- 4.6 A stray dog is any dog that is running free in a public space without its owner being present. The overall number of service requests for dog control has reduced significantly since 2015/16 and this can be attributed to the use of social media to reunite dogs with their owners.
- 4.7 Before the dog can be returned, the owner must pay a statutory 'return to owner fee'. The fee the council charges for returning a dog to its owner is £40.00 for dogs returned on Monday to Friday. At the weekend additional



costs are incurred to the Council for a contracted 'dog warden/pet courier' and the 'return to owner' fee is set at £45 for any dogs processed on a Saturday and £55 for any dogs processed on a Sunday/Public Holiday.

- 4.8 When dogs cannot be reunited with their owner (e.g., no identification tag, incorrect microchip details), the dog must be taken to a kennelling facility. The charges for the seizure and detention of a stray dog primarily reflects the costs we incur for kennelling that dog until it is claimed.
- 4.9 Statute states we cannot profit from individuals who pay these charges, and therefore the daily kennelling fee of £30 is an accurate reflection of the costs the Council pays to the private kennelling facility. The council is statutory required to only recover costs in regard to this service.

### **Pest Control**

- 4.10 Provision of a pest control treatment service is discretionary; however, the Council does have a statutory duty to keep the borough free from rats and mice, principally on its own land (Prevention of Damage by Pests Act 1949).
- 4.11 The current income from the pest control service covers the salary of the pest control officer and some of the on-costs, the proposal is to increase the pest control charges as outlined in Appendix 1. The rationale for the proposed pricing increase is that:
- The average cost for each member of staff within the Environmental Health Department has risen by 5.89% in the 2022/23 financial year with a predicted pay increase of 4% for the next financial year.
  - The cost of bait/insecticides has increased and consequently, these costs / factors need to be reflected in the price to the customer and have informed the proposed fees and charges in Appendix 1.
- 4.12 Appendix 4 shows a comparison of pest control fees across Derbyshire.

### **Fixed Penalty Notices**

- 4.13 Fixed Penalty Notices (FPNs) can be issued for a range of environmental offences including littering, flytipping, dog related issues and nuisance parking and Public Spaces Protection Order (PSPO) offences. Whilst penalties should not be considered as 'income'; Cabinet maintains the discretion to vary them from the national default sum.
- 4.14 Appendix 5 outlines the suggested changes to the fixed penalty notice charges for 2023/24.
- 4.15 The level of the FPN charge has to reflect local demographics and the amount of penalty has been set at a level that encourages prompt payment. Non-payment of FPNs can result in prosecution; preparing a case file can be time-

consuming and whilst costs can be awarded to the Council, it can be some time before monies are returned to the central funds. The recommendation is to increase the FPN fees where the current FPN fee is not at the statutory maximum.

### **Environmental Information Requests**

- 4.16 The Environmental Information Regulations 2004 (EIR) give rights of public access to information held by public authorities.
- 4.17 The overarching purpose of the EIR is to encourage straightforward access to environmental information. Public authorities can charge for supplying environmental information that they hold in response to requests, but any charge must be 'reasonable' and take account the aim of the Regulations.
- 4.18 The proposed fee for 2023/24 is outlined in Appendix 1.

### **Skin Piercing**

- 4.19 The Local Government (Miscellaneous Provisions) Act 1982 (as amended) allows a local authority to charge such *reasonable fees* as they may determine for registration under the legislation for skin piercing.
- 4.20 The proposed fees for 2023/24 are outlined in Appendix 1.

### **Animal Licensing**

- 4.21 The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 allows a local authority to charge fees as it considers necessary for the consideration of applications, any anticipated costs for investigations, costs for enforcement and renewal of licences.
- 4.22 Appendix 1 outlines the proposed fee.

### **Food re-rate visits**

- 4.23 This scheme is governed by the Food Standards Agency operating under the Food Hygiene Rating Scheme. The proposed fee is listed in Appendix 1 and reflects a relatively which is reflective of the costs incurred in undertaking the visit.
- 4.24 Nationally and locally, there has been an increase in the number of re-visits under the Food Hygiene Rating Scheme, as the standard of food hygiene in some food establishments, such as takeaways, has reduced. The reduction in standards appears to coincide with the increase in food and fuel prices and reflects how some businesses may be reducing standards in order to save money.

### **Export Health Certificates**

4.25 It is hard to predict the demand for export certificates for the next 12 months and as such an increase is recommended to cover the increased costs of administering this process. The proposed fee is listed in Appendix 1.

#### 5.0 **Alternative options**

5.1 The fees are set to ensure a fair price for all services delivered and for discretionary services such as pest control; the fees are competitive with local businesses operating similar services.

5.2 The fees for fixed penalty notices could also be increased to the statutory maximum, however, this may in some cases, discourage payment and increase the number of prosecutions cases (which are both timely and significantly increase costs to the Council).

#### 6.0 **Implications for consideration – Financial and value for money**

6.1 It is not easy to accurately predict the financial income that will be achieved through these charges, as demand is variable and can be wholly dependent upon the weather (i.e., wasps) and community circumstances (i.e., during the last two years the council has seen a significant reduction in the number of dogs reported as 'stray').

6.2 The Concessionary Policy will ensure that residents in receipt of 'income based' benefits will be eligible for concessionary fees for pest control treatments.

#### 7.0 **Implications for consideration - Legal**

7.1 There are no legal implications arising directly from this report.

#### 8.0 **Implications for consideration – Human Resources**

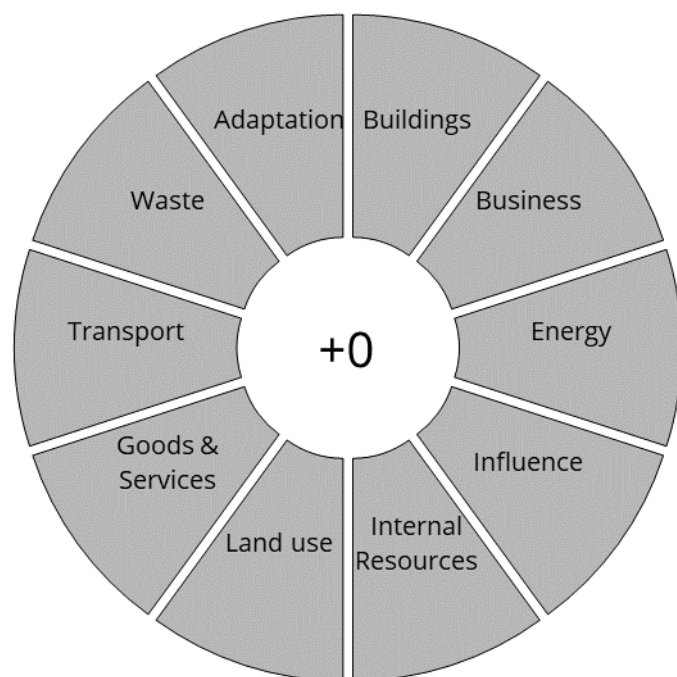
9.1 There are no implications arising directly from this report.

#### 9.0 **Implications for consideration – Council Plan**

9.1 The implementation of the recommendations in this report will positively contribute to the council plan through maintaining and improving the quality of life for local communities. For example, the ability to ensure food hygiene and skin piercing standards, as well as regulate environmental pollution, will contribute to the health and wellbeing of local people. Additionally, the proportionate use of fixed penalty notices to enforce standards in terms of environmental issues and anti-social behaviour, will also help to ensure our communities are positive places for local people to live and work.

#### 10.0 **Implications for consideration – Climate Change**

- 10.1 There are no climate change implications arising from this report. There will be no change to service provision or delivery.



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Chesterfield Borough Council has committed to being a carbon neutral organisation by 2030 (8 years and 1 months away).

- 10.2 Environmental Health team will continue to identify opportunities to deliver their operations in a sustainable way to support the actions contained within the Councils climate change action plan.

**11.0 Implications for consideration – Equality and diversity**

- 11.1 A preliminary Equalities Impact Assessment has been completed and no group is anticipated to face a disproportionate negative impact. We continue to facilitate appropriate income-based concessions to assist residents.

- 11.2 Registered assistance dogs, as defined in law, shall be exempt from fees associated with straying and fouling.

**12.0 Implications for consideration - Risk management**

- 12.1 Details of the risks associated with fees and charges are given in the Table below/next page.

**Table 1 – Risks associated with fees and charges**

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Below expected take up of	High	Medium	Conservative income	Medium	Low

services and competition			projection. Marketing of pest control services. Training to provide a wider range of pest treatments. Competitive pricing and concessions. Publicity about risks associated with DIY treatments.		
Unpaid fees and written off debts	Medium	Low	Pre-payment is necessary for many services. In others it is at point of delivery, apart from commercial invoicing	Low	Low
Fixed penalty fees not paid	Low	Low	Existing reminder letters to offenders keeps payment rates high. Court costs will be sought.	Low	Low

## Decision information

<b>Key decision number</b>	1120
<b>Wards affected</b>	all

## Document information

<b>Report author</b>	
<i>Shaun Morley Head of Regulatory Services Health &amp; Well-being</i>	
<b>Background documents</b>	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
<b>Appendices to the report</b>	
Appendix 1	Proposed fees for 2022/2023
Appendix 2	Defra fees
Appendix 3	Subsistence charges/environmental permitting
Appendix 4	Pest control comparison fees
Appendix 5	Proposed fixed penalty notice charges for 2023/24.

## Appendix 1 - Proposed Fees for April 2023/March 2024

	Current fees – April 2022 to March 2023	Proposed fees – April 2023 to March 2024
<b>Pest Control (domestic fees include VAT)</b>		
Domestic premises – advice only home visit (no treatment)	£21	£23
Rats	£55.00 £40.00	£60.00 £48.00
Mice (indoor only)	£55.00 £40.00	£60.00 £48.00
Cockroaches	£55.00 £40.00	£60.00 £48.00
Wasps	£55.00 £40.00	£60.00 £48.00
Ants (indoor only)	£65.00 £60.00	£71.00 £60.00
Fleas	<p><b>2 rooms:</b> £80 (full price) £65 (concession)</p> <p><b>3 rooms:</b> £100 (full price) £80 (concession)</p> <p><b>4 rooms:</b> £120 (full price) £100 (concession)</p>	<p><b>2 rooms:</b> £90 (full price) £70 (concession)</p> <p><b>3 rooms:</b> £110 (full price) £90 (concession)</p> <p><b>4 rooms:</b> £130 (full price) £104 (concession)</p>
Bedbugs	<p><b>2 rooms:</b> £110 (full price) £90 (concession)</p> <p><b>3 rooms:</b> £130 (full price) £105 (concession)</p>	<p><b>2 rooms:</b> £120 (full price) £96 (concession)</p> <p><b>3 rooms:</b> £145 (full price) £120 (concession)</p> <p><b>4 rooms:</b></p>

	<b>4 rooms:</b> £150 (full price) £130 (concession)	£165 (full price) £135 (full price)
<b><u>Pest control</u></b> <b><u>commercial one off treatments and contracts</u></b>		
Commercial/contract work	POA	POA
Commercial – Wasps (one off treatment)	£60	£70
Commercial – Ants (one off treatment)	£70	£80
Commercial – rats/mice (one off treatment)	£85	£95
<b><u>Dog Control</u></b> <b><u>(all fees include VAT)</u></b>		
Stray dog: admin fee	No change	No change
Stray dog: kennel fee (per day or part thereof)	£30	No change
Stray dog: Statutory return to owner fee	£40 (Monday to Friday) £45 (Saturday) £55 (Sunday/Public Holiday)	No change No change No change
Transportation of an animal	£50	£55
<b><u>Fixed Penalty Notices</u></b>		
Littering offence (street)	£60	£70
Littering offence (from a vehicle)	Maximum penalty is £150, reduced to £60 if paid within 14 days	£70
Public Spaces Protection Order (dog control)	£80	£90
Public Spaces Protection Order (town centre)	£100	£100 (at statutory maximum)
Flytipping	£300	£330



Flytipping (householder, duty of care)	£250	£275
Community Protection Notice	£70	£80
Smoke free	£50 or £30 if paid within 29 days	£50 or £30 if paid within 29 days
<b>Environmental Information Requests</b>	£50/hour	No change
<b>Skin Piercing</b>		
Premises Registration	£144	£158
Personal Registration	£144	£158
If inspection is together – reduction of one price to:-	£49 (So £144 + £49 = £194)	£54 (So £158 + £54 = £212)
<b>Food Re-Rate inspection</b>	£192	£211
<b>Export Health Certificate</b>	£58	£64
<b>Animal Licensing</b>		
Application: Animal Boarding, Animals for Exhibition Breeding Dangerous Wild Animals Dog Day Care Home Boarding Pet Shop Riding Establishments, Zoo	£275	£302
Additional licence Activity	£72	£80
Mid-term compliance fee	£61	£67
Re-rate inspection (full cost recovery) / reinstatement after suspension	£177	£195
Appeal fee (unless re-inspection gives higher rating)	£177	£195
Lost Licence /Duplicate Licence	£28	£31
Variation of licence (admin only)	£28	£31
Variation that involves further inspection	£177	£195
Vets Fees	Variable (depending on needs)	Variable (depending on needs)

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## Appendix 2 – DEFRA fees and charges for Environmental Permitting

Further details are available from ‘The local authority permits for Part B installations and mobile plant and solvent emissions activities (fees and charges) (England) Scheme 2017’, a copy of which is available at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/636243/env-permit-part-b-fees-2017.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/636243/env-permit-part-b-fees-2017.pdf)

At the time of writing this report, the fees for 2023/2024 remain unchanged from 2017.

### 2017/18 Charges

#### LAPPC (Part B) Charges for 2017/18

Type of charge	Type of process	2017/18 fee
Application Fee	Standard process (includes solvent emission activities)	£1650
	Additional fee for operating without a permit	£1188
	PVRI, and Dry Cleaners	£155
	PVR I & II combined	£257
	VRs and other Reduced Fee Activities	£362
	Reduced fee activities: Additional fee for operating without a permit	£99
	Mobile plant**	£1650
	for the third to seventh applications	£985
	for the eighth and subsequent applications	£498
	<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts</i>	£808
Annual subsistence charge	Standard process Low	£772 (+£103)*
	Standard process Medium	£1161 (+£156)*
	Standard process High	£1747 (+£207)
	PVRI, and Dry Cleaners L/M/H	£79/£158/£237
	PVR I & II combined L/M/H	£113/£226/£341
	VRs and other Reduced Fees	£228/£365/£548
	Mobile plant, for first and second permits L/M/H**	£646/£1034/£1506
	for the third to seventh permits L/M/H	£385/£617/£924
	eighth and subsequent permits L/M/H	£198/£316/£473
	Late payment Fee	£52
	<i>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</i>	
	<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above amounts</i>	
Transfer and Surrender	Standard process transfer	£169
	Standard process partial transfer	£497
	New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£78
	Surrender: all Part B activities	£0
	Reduced fee activities: transfer	£0
	Reduced fee activities: partial transfer	£47
Temporary transfer for mobile plant	First transfer	£53

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### **Appendix 3 – annual subsistence charges for environmental permitting 2023/2024 (correct at time of writing)**

<b>Process type</b>	<b>Address</b>	<b>Annual subsistence fee £</b>
Cremation	Chesterfield Rd, Brimington, S43 1AU	1161
Cement and lime	Armytage Trading Estate, Station Road, S41 9ES	228
Cement and lime	Brimington Road North, Whittington Moor S41 9ES	228
Cement and lime	Storforth Lane, Hasland	228
Non-ferrous metals	Station Rd, Whittington Moor S41 9ES	1161
Ferrous metals	Trinity Works, Foundry Street, Whittington Moor, S41 9AX	1161
Vehicle re-finishing	464 Chatsworth Rd, S40 3WQ	228
Vehicle re-finishing	The Brushes, Sheffield Road, S41 9ED	228
Animal and vegetable	Clayton Street, Chesterfield, S41 0DU	772
Ferrous metals	Spital Lane, Spital, S41 0EX	1610
Timber processes	Albion Sawmills, Union Walk, S40 4SA	228
Tar and bitumen	Foxwood Way, Sheepbridge, S41 9RX	349
Cement and lime	Broombank Road, Sheepbridge, S41 9QF	228
Service station	1 Barnfield Close, Staveley, S43 3UL	79
Service station	Rother Way, Tapton, S41 OUB	79
Service station	300 Sheffield Road, S41 8JZ	79
Service station	Derby Road, Chesterfield	79
Service station	Newbold Road, Chesterfield, S41 7AL	79
Service station	Chatsworth Road, Chesterfield, S40 3BQ	79
Service station	561 Chatsworth Road, S40 3JX	79
Service station	108 Ashgate Road, Chesterfield, S40 4AR	79
Service station	Mansfield Road, Hasland, S41 0JF	79
Service station	High Street, Brimington, S41 1DF	79
Ceramics	Broombank Road, Sheepbridge, S41 9BS	772
Dry cleaning	5 Elder Way, S40 1UR	79
Coating activity (SED)	Farndale Road, Staveley, S43 3YN	772
Dry cleaning	Unit 2, Lordsmill Street, S41 7RR	79
Mineral activities	Troughbrook Road, Hollingwood, Chesterfield, S43 2JP	636
Cement and lime	Micon Brimington Road North, Chesterfield, S41 9BE	228
Dry cleaning	Chatsworth Road, Chesterfield, S40 3BQ	79
Dry cleaning	6 Littlemoor Centre, Newbold, S41 8QW	79
Service station	Lockoford Lane, Chesterfield, S41 7JB	79
Coating activity (SED)	Speedwell Industrial Estate, Staveley, S43 3JP	772
Ceramics	655 Sheffield Road, Chesterfield S41 9ED	772
Service station	Markham Lane, M1 Commerce Park, S44 5HY	79
Coating activity	Speedwell Industrial Estate, Staveley, S43 3PF	1161
Road-stone coating	Foxwood Industrial Estate, Foxwood Road, Sheepbridge, S41 9RN	365
Vehicle re-finishing	Sheffield Road, Stonegravels, S41 7JH	1161
	<b>Total income</b>	<b>15914</b>

The above information is subject to change should a business close or an application submitted.

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**Appendix 4 – comparison of current pest control fees across Derbyshire (based on information publicly available and at the time of this report) – fees are per treatment, unless specified as commercial/per hour**

	Rats	Mice	Wasps (1 nest)	Fleas	Bed Bugs	Ants	Comments
Amber Valley	£85	£85	£59	£90	Treatment not provided	£50	
Bolsover	No charge	No charge	£46.23	£46.23	£46.23	-	
Chesterfield	£55 £40	£55 £40 (indoor only)	£55 £40	2 rooms £65/£80 3 rooms £80/£100 4+ rooms £100/£120	2 rooms £90/£110 3 rooms £105/£130 4+ rooms £130/£150	£65 £60	Home visit £20 Commercial work - POA
Derby City	£34 (pay online) £39 (pay over phone)	£74 (pay online) £85 (pay over phone)	£63	3 rooms = £129, 4 rooms = £143, 5 rooms = £179 (discount for booking online, over phone appointments are more expensive)	3 rooms = £149, 4 rooms = £183, 5 rooms, £218 (discount for booking online, over phone appointments are more expensive)	-	£21 for each additional nest
Derbyshire Dales	-	-	-	-	-	-	Service not provided.
Erewash	-	-	-	-	-	-	Service not provided.
High Peak	No charge	£65/£32	£65	2 bed house £50 3 bed house £125 4 bed house £150	2 bed house £75 3 bed house £100 4 bed house £125 5 bed + £200	£35	Commercial work – POA Missed appointments £25
North East	£54	£54	£45	£80	£100	£25	Commercial work - POA
South Derbyshire	£29.17/ £14.58	£50/£25	£50/£25	£61.67/£30.83	-	-	Extra wasp nests are £7.08/£14.17 on same visit

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**Appendix 5 – shows the list of offences (Fixed Penalty Notices) and charges**

Offence	Minimum full penalty	Maximum full penalty	Proposed CBC Penalty fee	Discount?
<a href="#">Littering</a> in the street	£50	£80	£70	None offered
<a href="#">Littering</a> from a vehicle	-	£150	£150	Reduced to £70 if paid within 14 days.
Anti-social Behaviour Crime & Policing Act 2014 <a href="#">Community Protection Notices</a>	-	£100	£80	None offered
Anti-social Behaviour Crime & Policing Act 2014 Public Spaces Protection order s.63 <a href="#">Order (alcohol)</a>	-	£100	£100	None offered
Anti-social Behaviour Crime & Policing Act 2014 Public Spaces Protection Order s. 67 <a href="#">Order (asb)</a>	-	£100	£100	None offered
Anti-social Behaviour Crime & Policing Act 2014 Public Spaces Protection Order s. 59 <a href="#">Order (dog control)</a>	-	£100	£90	None offered
<a href="#">Flytipping</a>	£200	£400	£330	None offered
<a href="#">Flytipping</a> (household duty of care)	£150	£400	£275	None Offered
<a href="#">Smoke free</a>	-	£50	£50	Reduced to £30 if paid within 15 days

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## For publication

### Safer streets initiative - benefits and efficiencies

<b>Meeting:</b>	Cabinet
<b>Date:</b>	13 December 2022
<b>Cabinet portfolio:</b>	Health and Wellbeing Town Centres and Visitor Economy
<b>Directorate:</b>	Leisure, Culture and Community Wellbeing
<b>For publication</b>	

#### 1.0 Purpose of the report

1.1 To provide Cabinet with an overview of the Safer Streets initiative, including the range of initiatives and investment improvements that have been delivered as part of the grant allocation. This covers a range of initiatives within the community safety partnership strategy.

1.2 The report also seeks to give authorisation to the service director, in consultation with relevant cabinet members, to make changes in operational arrangements, to maximise the benefits and service efficiency opportunities, that can be made as a result of the investment from the safer streets initiative, including the ability to react swiftly to changing operational demands.

#### 2.0 Recommendations

2.1 To note the successful implementation of the Safer Streets project across the borough and the benefits realisation of that investment for the community.

2.2 To authorise the Service Director - Leisure, Culture and Community Wellbeing, in consultation with the Cabinet Members for Health and Wellbeing and Town Centres and Visitor Economy, to make changes in operational arrangements, to maximise the benefits and service efficiency opportunities, that can be made as a result of the initiatives and investment delivered through the safer streets initiative.

#### 3.0 Reason for recommendations

3.1 To recognise the benefits of the investment associated with the safer streets grant funded project.

3.2 By authorising changes to operational arrangements that can be made as a result of the investment from the safer streets initiatives, this will enable the service director to maximise the benefits and efficiencies of the safer streets investment, including having the ability to react swiftly to changing operational demands.

#### **4.0 Report details**

##### **Background**

4.1 The Council was successful in its bid for funding from the Safer Streets – Round 2 initiative. The purpose of the initiative is:

- to reduce acquisitive crime in the Recipient's area – making residents safer and removing demand from the system to enable police to focus on more complex crimes;
- to build evidence about the impact of targeted investment in situational prevention in high crime areas to strengthen the case for future investment, both at a local and national level; and
- to grow local capability to undertake data driven problem solving and capture evidence and practical learning about how best to implement situational interventions to prevent crime.

4.2 The grant enabled in excess of £350,000 worth of investment into Chesterfield across a range of community safety initiatives including capital investment in closed circuit television improvements and a range of safety equipment in the financial year 2021/22.

4.3 The grant was awarded based on the development of a local crime prevention plan developed collaboratively with the Police, with the outcome of reducing acquisitive crimes through situational prevention.

4.4 Key initiatives resulting from this investment included:

- CCTV – system upgrade and coverage extension through a major programme of camera installations totalling an additional 80 CCTV cameras
- ANPR Cameras - Horns Bridge Round about and West Bars Round about to support vehicle tracking
- Target Hardening - to residential properties in the identified LSOA to help in the prevention of crime. This area being LSOA E01033388 Queens Park and Baden Powel Road.
- Alleygating - hotspot locations to prevent unauthorised access
- Personal safety engagement events and promotion with partners
- Work to prevent shoplifting through partnership work with the Business Crime Reduction partnership including enhanced airwave radios.

## **Progress against the delivery plan and service improvements**

- 4.5 Grant funding of £355,556 has been spent with a significant proportion of this on the upgrade and extension of the network of CCTV cameras across Chesterfield town centre.
- 4.6 Many of the engagement-based initiatives, referenced above as part of this programme, helped to provide primary insight to inform the recent Cabinet approved Anti-social behaviour strategy, that is being presented for approval to Full Council on 14 December 2022.
- 4.7 A requirement of the investment received from the Home Office for the interventions outlined above, was that it needed to be spent and accounted for within the financial year of the award. This presented a real operational challenge to the services involved as the final approved grant award was not received until late July 2021.
- 4.8 Through effective partnership working and a collaborative approach across the community safety partnership it is pleasing to note that all the initiatives outlined above have been delivered in full and as a result have and will continue to positively impact on community safety within the areas of Queens Park and Chesterfield Town Centre.
- 4.9 Table 1 below outlines the key areas of ASB recorded in Chesterfield Town Centre for the last twelve months compared to 2019/20. A reduction of 15.2% across all incidents is a noticeable improvement for which the CCTV network plays a key role in informing interventions as it does in the support of tackling shoplifting which during the last 12 months has been an 18.5% reduction.

### **Table 1 Key areas of ASB recorded crimes**

ASB (excl Covid reports)	2019-2020	Latest 12 months	Volume Change	% Change
Environmental Incidents	3	2	-1	-33.3%
Nuisance Incidents	386	356	-30	-7.8%
Personal Incidents	92	50	-42	-45.7%
All Incidents	481	408	-73	-15.2%
Environmental ROCs	3	1	-2	-66.7%
Nuisance ROCs	45	35	-10	-22.2%
Personal ROCs	9	4	-5	-55.6%
All ROCs	57	40	-17	-29.8%

**ASB Incident** – These are calls for service where the call centre operator has risk assessed the call and made the decision to deploy an officer. Despatchers then assign an officer to make further enquiries.

**ASB Record of Contact (ROC)** – These are calls for service that do not need a Police resource allocating and are instead dealt with entirely by the call handler and graded as a 'managed contact'. For example, they may include ASB incidents such as noise complaints, abandoned vehicles and some vehicle parking issues where the caller is advised to contact their local Council. Other calls may include incidents which do not need an immediate response as they may have occurred earlier and they can be logged and dealt with by a telephone resolution.

#### **Areas for operational efficiency**

- 4.10 The investment provided a catalyst for enhanced collaborative working across a range of partners through the Community Safety Partnership. This approach has continued and the strength of support for the recent cabinet approved anti-social behaviour strategy reinforces the strength of the partnership and the commitment to enhance and improve wellbeing for our communities.
- 4.11 Areas of operational efficiency have been identified and developed which will be captured and realised through partnership working across multiple agencies.
- 4.12 Partnership working has seen significant enhancements which are reflected in the development of a weekly tasking meeting that is a multi-agency forum

that brings together a full range of regulatory and statutory partners together to review emerging issues and discuss live / active case investigations.

- 4.13 This multi-agency forum, has enabled intervention as part of the safer street's initiative around `target hardening` to be undertaken.
- 4.14 The replacement and expansion of the CCTV camera coverage across Chesterfield town centre has significantly increase the potential to improve safety and security of our community. The significant uplift in the number and quality of the cameras and their positioning provides a level of coverage never seen before in the Town Centre.
- 4.15 The other key improvement with the CCTV system is the improved technology, both the cameras themselves and the digital methods that the data is stored and ultimately accessed, whilst maintaining the highest levels of security controls. This major development of the technological infrastructure that we are now using will enable the service the opportunity to review operational arrangements regarding monitoring and management of the data, and the ability to more readily share required footage with the Police. The improved data capture and management arrangements mean that there will be more opportunity to deploy staff resources and equipment at priority activities in a flexible manner, than is currently the case.
- 4.16 Over recent years the live monitoring of CCTV cameras has provided between 16 and 24 hours per day coverage across the week, equating to 136 hours per week. As the investment of the additional cameras was being delivered during 2021/ 2022, a number of staffing changes and vacancies arose within the service. This provided the opportunity to carry out trials to consider whether the live monitoring of the camera network could be effectively carried out with less live hours of CCTV monitoring.
- 4.17 The trial focussed on delivering 116 hours of live monitoring per week. As the crime statistics show for the last 12 months, ASB incidents have reduced, and this has given confidence to appropriateness of the reductions in the hours of live monitoring. Without reducing our ability to tackle crime and ASB, an equivalent annual saving of £55,000 has been identified, largely through taking advantage of natural staff reductions and not filling vacancies.
- 4.18 Cabinet will be aware that this was a project that was identified as part of the Organisational Development programme, approved in April 2022. At that time indicative savings were identified, estimated at £71,000 in 2022/23 and £85,000 from 2023/24 onwards. To date, a saving of £41,000 is forecast for 2022/23 with a full year saving of £55,000 from 2023/24. As changes in operational arrangements are identified and implemented across the borough, there is an ambition to continue to drive out further savings, aimed at reaching the target set out in the OD programme.

4.19 In order to implement any changes and efficiencies swiftly and in response to emerging situations, it is recommended to Cabinet that authorisation is given to the Service Director - Leisure, culture and community wellbeing, in consultation with the Cabinet Members for Health and Wellbeing and Town Centres and Visitor Economy, to make changes in operational arrangements, to maximise the benefits and service efficiency opportunities, that can be made as a result of the initiatives and investment delivered through the safer streets initiative.

## **5.0 Alternative options**

5.1 The service could continue with historical and outdated systems and processes, but this would not take advantage of the digital improvements of the CCTV cameras achieved through the Safer streets funding and the multi-agency tasking approach that is now a weekly feature of the Community Safety Partnerships preferred way of working, which together help to realise enhanced approaches to the prevention and detection of crime.

## **6.0 Implications for consideration – Financial and value for money**

6.1 The Organisational Development programme identified potential savings as a result of efficiencies from the implementation of the safer streets initiative. The indicative savings identified were £71,000 in 2022/23 and £85,000 from 2023/24 onwards. To date in-year savings of £41,000 have been identified, which will lead to ongoing annual savings of £55,000.

6.2 It is recognised that the service will continue to strive to identify further efficiencies as a result of the safer streets initiative. As the changes in operational arrangements are identified and implemented, they will be incorporated into the medium-term financial plan.

## **7.0 Implications for consideration – Legal**

7.1 The enhanced approaches that the Safer Streets funding has enabled embraces and incorporates current national legislation relating to anti-social behaviour crime and disorder including the overarching principles of being victim focused, prevention, early intervention, and proportional enforcement.

7.2 Specifically in relation to the enhanced CCTV provision this further ensures compliance in accordance with the General Data Protection Regulations 2018 (GDPR), Regulation of Investigatory Powers Act 2000 (RIPA), Human Rights Act (1998) and the Councils own CCTV Code of Practice.

## **8.0 Implications for consideration – Human resources**

8.1 If there are implications for staff arising from new ways of working as a result of the collaborative and technological improvements that the Safer Streets



fund has enabled, then these will be managed appropriately using the councils existing HR policies.

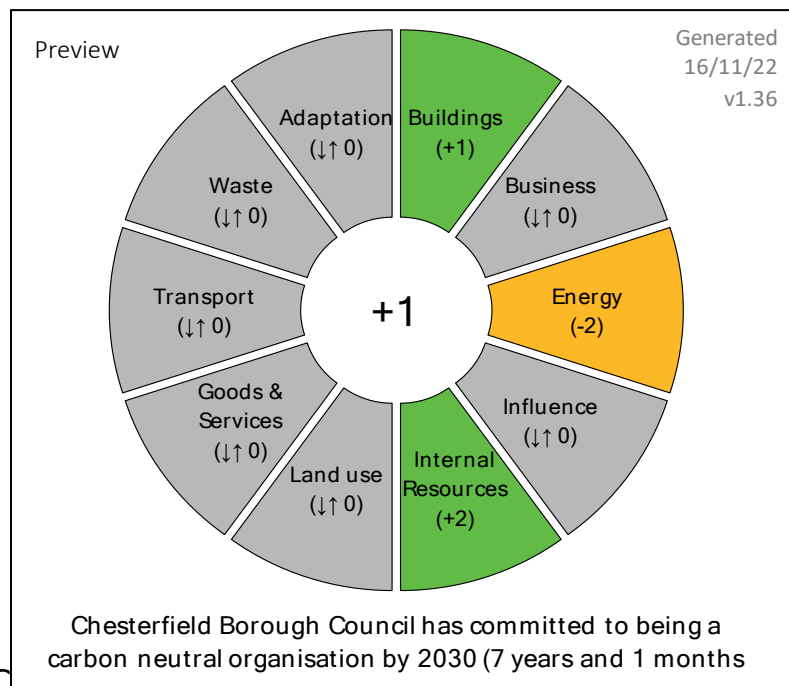
## 9.0 Implications for consideration – Council plan

9.1 The Safer Streets funding will positively contribute to the council plan, particularly in regard to ensuring Chesterfield is a great place to live, work and visit. The funding and the changes that this has enabled will support all stakeholders, both internal and external partners, to share information, identify emerging issues, and work together to prevent issues escalating but also intervene early and positively.

9.2 Reducing crime and the fear of crime is a key priority for the Council and supports the main priorities to have a thriving borough and improving the quality of life for communities. It is believed that the new way of working that will be achieved as a result of the Safer Streets funding will actively contribute to reducing levels of crime and criminality and positively contribute to the environment and wellbeing of our communities across Chesterfield. In addition, the ways of working referenced within this report will support enhancing community safety as an integrated, coordinated, multi-agency approach to further develop trust and confidence within our communities.

## 10.0 Implications for consideration – Climate change

10.1



10.2 A copy of the impact assessment is in consultation with the Chesterfield Borough Council Climate Change officer and a copy of the impact assessment can be viewed at Appendix 1.

## 11.0 Implications for consideration – Equality and diversity

11.1 A preliminary equality impact assessment has been undertaken and as a result of this it has been identified that there is no disproportionate impact for protected groups. The nature of the interventions that have been captured as a result of this funding affords support and help for all sectors of our community.

## 12.0 Implications for consideration – Risk management

12.1 The main risks associated with the benefits realisation programme resulting from the Safer Streets funding award are shown below:

Description of the Risk	Impact	Likelihood	Mitigating Action	Impact	Likelihood
Collaborative working ceases across the community safety partnership	High	Med	There is an effective and strong working relationship across all partners that is reflected in the commitment to new ways of working including weekly operational tasking meetings. This approach is managed collaboratively by The Head of Community Safety and Regulatory Services and the Head of Housing Management & Careline In addition partners have agreed to a set of common principles that ensures their work is aligned to that of other key strategic partnerships in Chesterfield.	High	Low
Insufficient resources available to continue to deliver the benefits realisation from the Safer Streets grant funding.	High	Med	The Council will continue to maximise its use of internal resource and will compliment this by continuing	High	Low

			<p>its successful approach of attracting external funding, in parallel with council funding sources.</p> <p>Additionally, the Council will work with partners to coordinate and target resources to address emerging issues therefore enhancing effectiveness and efficiency of resource deployment.</p>		
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### Decision information

<b>Key decision number</b>	<b>1107</b>
<b>Wards affected</b>	<b>All wards</b>

### Document information

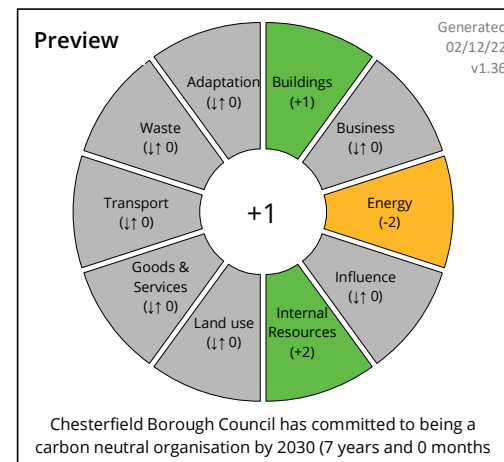
<b>Report author</b>	
<b>Ian Waller, Service Director – Leisure, Culture and Community Wellbeing</b>	
<b>Background documents</b>	
These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
<b>Appendices to the report</b>	
Appendix 1	Climate Change Impact Assessment

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# Climate Change Impact Assessment Tool (v1.36)

Developed by Chesterfield Borough Council 2021

Report Name	Safer Streets initiative - benefits and efficiencies
Report date	13/12/22
Report author	Ian Waller
Project Notes	to maximise the benefits and service efficiency opportunities, that can be made as a result of the investment from the safer streets initiative, including the ability to react swiftly to changing operational demands
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Category	Impact	Notes / justification for score / existing work (see guidance sheet or attached notes for more information)	Score (-5 to +5)
Buildings	Building construction	No material changes or impact	-
Buildings	Building use	Potential reduced occupation	+1
Buildings	Green / blue infrastructure	No material changes or impact	-
Business	Developing green businesses	No material changes or impact	-
Business	Marketable skills & training	No material changes or impact	-
Business	Sustainability in business	No material changes or impact	-
Energy	Local renewable generation capacity	No material changes or impact	-
Energy	Reducing energy demand	Increased energy demand required to power additional cameras	-2
Energy	Switching away from fossil fuels	No material changes or impact	-
Influence	Communication & engagement	No material changes or impact	-
Influence	Wider influence	No material changes or impact	-
Influence	Working with communities	No material changes or impact	-
Influence	Working with partners	No material changes or impact	-
Internal Resources	Material / infrastructure requirement	Purchasing of hardware (CCTV cameras and enabling infrastructure)	-2
Internal Resources	Staff time requirement	Potential reduction in the need for staffed monitoring	+2

Internal	Staff travel requirement	If staff reduction is materialised a consequence will be less travel time	+2
Internal	External funding	No material changes or impact	
Internal			
Land use	Carbon storage	No material changes or impact	-
Land use	Improving biodiversity adaptation	No material changes or impact	-
Land use	Natural flood management	No material changes or impact	-
Land use			
Goods & Services	Food & Drink	No material changes or impact	-
Goods & Services	Products	No material changes or impact	-
Goods & Services	Single-use plastic	No material changes or impact	-
Goods & Services	Services	No material changes or impact	-
Goods & Services			
Transport	Decarbonising vehicles	No material changes or impact	-
Transport	Improving infrastructure	No material changes or impact	-
Transport	Supporting people to use active travel	No material changes or impact	-
Transport			
Waste	End of life disposal / recycling	No material changes or impact	-
Waste	Waste volume	No material changes or impact	-
Waste			
Adaptation	Drought vulnerability	No material changes or impact	-
Adaptation	Flooding vulnerability	No material changes or impact	-
Adaptation	Heatwave vulnerability	No material changes or impact	-
Adaptation			
Other	Other 1		
Other	Other 2		
Other	Other 3		
Other	Other 4		

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